

# JEANNE CLERY ACT DISCLOSURE OF CAMPUS SECURITY POLICY & CRIME STATISTICS REPORT

Medical Career & Technical College  
630 Eastern ByPass  
Richmond, KY 40475

<p><b>Security Report</b></p> <p>--Crime Statistics</p> <p>--Tips for a Safe Campus</p> <p>--Campus Wide Emergency Notification</p> <p>--To Report a Crime</p> <p>--Information for Crime Victims about Disciplinary Proceedings</p> <p>--Access Policy</p> <p>--Campus Security</p> <p>--Security Awareness and Crime Prevention</p> <p>--Drug and Alcoholic Beverages</p> <p>--Sexual Assault Prevention and Response</p> <p>--Sexual Predator or Offender Notice</p>	<p><b>2016 Annual Security Report</b></p> <p>The "Clery Act" requires colleges and universities including Medical Career &amp; Technical College to publish an annual report on safety and security issues. This report contains statistics for the previous three years of reported crimes that occurred on College property controlled by Medical Career &amp; Technical College and on public property immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus safety and security, such as the policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters. As indicated by the statistics for the College campus; Medical Career &amp; Technical College is an exceptionally safe environment for both students and employees. Maintaining this positive trend is a continuing high priority for the College.</p> <p>Emergency Contact Number: 859-624-1988 For emergencies requiring police, ambulance, and/or fire department: 911</p> <p style="text-align: center;"><b>Crime Statistics- Richmond, KY (January 1, 2014 to December 31, 2016)</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">HATE CRIMES</th> <th style="text-align: center;">Year</th> <th style="text-align: center;">Vicinity/Public Property</th> <th style="text-align: center;">On Campus</th> </tr> </thead> <tbody> <tr> <td rowspan="3">Murder/Non-Negligent Manslaughter</td> <td style="text-align: center;">2014</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td style="text-align: center;">2015</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td style="text-align: center;">2016</td> <td 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Intimidation	2015	0	0
	2016	0	0
Destruction/Damage/ Vandalism of Property	2014	0	0
	2015	0	0
	2016	0	0
<b>VAWA (Violence Against Women) Offenses</b>	<b>Year</b>	<b>Vicinity/Public Property</b>	<b>On Campus</b>
Domestic Violence	2014	0	0
	2015	0	0
	2016	0	0
Dating Violence	2014	0	0
	2015	0	0
	2016	0	0
Stalking	2014	0	0
	2015	0	0
	2016	0	0
<b>ARRESTS</b>	<b>Year</b>	<b>Vicinity/Public Property</b>	<b>On Campus</b>
Weapons: Carrying, Possessing, etc.	2014	0	0
	2015	0	0
	2016	0	0
Drug Abuse Violations	2014	0	0
	2015	0	0
	2016	0	0
Liquor Law Violations	2014	0	0
	2015	0	0
	2016	0	0
<b>DISCIPLINARY ACTIONS</b>	<b>Year</b>	<b>Vicinity/Public Property</b>	<b>On Campus</b>
Weapons: Carrying, Possessing, etc.	2014	0	0
	2015	0	0
	2016	0	0
Drug Abuse Violations	2014	0	0
	2015	0	0
	2016	0	0
Liquor Law Violations	2014	0	0
	2015	0	0
	2016	0	0
<b>UNFOUNDED CRIMES</b>	<b>Year</b>	<b>Vicinity/Public Property</b>	<b>On Campus</b>
Total Unfounded Crimes	2014	0	0
	2015	0	0
	2016	0	0

#### **Tips for a Safe Campus**

While the safety policies and procedures at Medical Career & Technical College are designed for your safety and welfare, you help to maintain your own safety both on and off campus by following all safety and security policies and by using common sense safety practices. For instance, report any suspicious persons to your instructor and/or administration immediately,

don't leave books, coats, purses, backpacks, or any items of value unattended in public areas, or locking car doors at all times and securing valuables in the trunk.

The following document will provide you with an overview of helpful security facts. While some of this material may seem more relevant to students, most of the information is of value to faculty and staff members as well. Everyone on campus should be safety-conscious and follow safety and security procedures.

#### **Campus Wide Emergency Notification**

In the event that it becomes necessary to notify the entire campus of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, faculty and staff, Medical Career & Technical College has developed a campus alert procedure. To further expand on the procedure, alerts may include but are not limited to notifications for campus closings or delays due to inclement weather, tornado warnings, the need for immediate building evacuation such as fire, and potential or actual acts of campus violence. Dependent on the emergency, the Emergency Notification will be notified immediately to those on campus or posted directly to the Facebook page and/or the college's webpage.

#### **To Report a Crime**

Security must be everyone's concern and you are encouraged to support your campus safety. It may be through direct involvement or by observation only but by reporting an incident you will be positive in affecting everyone's safety and security. To report any incident on Campus, go to administration. You will be asked to complete an incident form. Administration will advise you what to do next. Of course, if the crime is very serious or resulted in physical harm and the need for law enforcement action is obvious; call 911. Because college reports are public records, the College cannot hold reports of crime in confidence.

#### **Information for Crime Victims about Disciplinary Proceedings**

Victims have the right to make request at any time the results of any disciplinary proceedings conducted by the school against a student who is alleged perpetrator of such crime or offense. If the alleged victims are deceased as a result of the crime or offense, the information shall be provided, upon request, to the next of kin of the alleged victim.

#### **Access Policy**

Medical Career & Technical College has open hours when students, faculty, staff, and visitors are authorized for entry onto the campus. As much as possible, in concern for the safety and security of our students; students are not provided access to classrooms, etc. unless a responsible faculty or staff member is present to take charge. In the case of an emergency closing, the College will only admit those persons who have prior approval.

#### **Campus Security**

As the campus is located in Richmond, KY, in the University Shopping Center, the local Richmond City Police Department patrols the campus parking lot and outside facility. Those officers have the liberty to make full arrests if needed. Campus personnel request that all visitors sign in and out at the administration window and to wear a visitor name badge. If at any time a visitor is unescorted on campus, personnel may request to see picture ID. Criminal incidents are referred to local law enforcement. All crime victims are encouraged to reports incidents immediately to proper authority.

#### **Security Awareness and Crime Prevention**

Faculty and staff receive security awareness prevention through orientation upon hire and during periodic staff meetings to also include safety and emergency preparedness. This training encourages awareness of their responsibility of their security and the security of others. The

school utilizes various methods to provide information on crime prevention that includes the distribution of literature and discussion at school orientation, annual security reports made available to students and staff, timely reports (if applicable) made to students and staff upon any incidents, and daily patrols through the campus by administration.

Federal Bureau of Investigation's Crime Definitions:

Arson-Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, public building, motor vehicle or aircraft, personal property of another, etc.

Aggravated Assault-An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary-The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts at these offenses.

Hate crimes-is defined as a crime against a person or property motivated by bias toward race, religion, ethnicity/national origin, disability, or sexual orientation. Current regulations have added the crimes of larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property in addition to the other categories previously required.

Motor Vehicle Theft-is defined as the theft or attempted theft of a motor vehicle (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned; includes joyriding.)

Murder and Non-negligent Manslaughter-the willful (non-negligent) killing of one human being by another. Divided into two classes: lawful (justifiable) and unlawful (unjustifiable).

Negligent Manslaughter-is defined as the killing of another person through gross negligence.

Robbery-the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Sex Offenses (Forcible and Non-Forcible)-

\*Forcible-any sexual act directed against another person, forcibly and/or against that person's will; or not

forcibly or against the person's will where the victim is incapable of giving consent. This includes:

forcible rape, forcible sodomy, sexual assault with an object or forcible fondling.

**\*Non-forcible-unlawful, non-forcible sexual intercourse.** This includes incest or sexual battery committed against

a person deemed too young to consent.

### **Drugs and Alcoholic Beverages**

Medical Career & Technical College is a Drug-Free Work Place and a Drug Free School. College employees, students, and visitors are prohibited from the unlawful possession, use, or distribution of alcohol or other drugs on College property or as part of College activities. Individuals involved in such activities can expect immediate dismissal and may be subject to prosecution under federal, state and local laws. See the "Drug and Alcohol Abuse Prevention Programs" section for more information. **According to Federal law:** *Liquor law violations: The violation of state or local laws or ordinances prohibiting the manufacture, sale, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness. Drug abuse violations: Violations of all laws (state and local laws are included) that prohibit the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).*

### **Sexual Assault Prevention and Response**

Medical Career & Technical College does not tolerate any form of sexual harassment by its students, employees, and staff, and persons doing business with the College. Complaints of any form of sexual harassment should be reported immediately. Students, employees and third parties are encouraged to promptly report complaints of sexual harassment to the Administrative Offices, CEO, or Chief Academic Officer at 859-624-1988.

Medical Career & Technical College strictly maintains that the criminal act of sexual battery, as defined by Kentucky statutes will not be tolerated. For this reason, all such incidents on College property or in connection with the College, whether on or off campus, shall be reported to the appropriate person as noted above. Violation, whether by a student or employee, will be subject to disciplinary action by the College including expulsion or employment termination.

Victims or witnesses of sexual battery shall immediately contact local law enforcement authorities. Immediate reporting is stressed since delays may jeopardize the collecting of evidence. Employees or students who are either victims or witnesses shall report the incident to the Administrative Offices. Any student or employee learning of a sexual battery incident in

connection with a College sponsored or College related function, whether on or off campus, shall report the incident to administration.

**Sexual Predator or Offender Notice**

Federal and State laws require a person designated as a sexual predator or offender to register with the State of Kentucky. The State is then required to provide notification to the local law enforcement agency of where the registrant resides. In addition, information may be obtained through the state at: <http://kspsor.state.ky.us/sor/html/SORSearch.htm>.

Administrative Offices

630 Eastern Bypass

Richmond, KY 40475

859-624-1988

**Missing Student Notification**

**Not applicable to Medical Career & Technical** as the Federal law under (34 CFR 668.4 6) requires that an institution that provides any on-campus student housing facilities must include a statement of policy and procedures regarding missing student notification.

**Conclusion**

The annual security report is a required reporting document; and we take satisfaction in the number of zeros reported of crimes on campus; however, we willingly seek the challenge of assuring a safe and secure atmosphere for our students, employees, and persons who may visit our campus. We attempt to accomplish this by providing ample training of our staff, emergency notification procedures, reporting procedures, and timely response to issues that may arise. We feel confident that our College and campus community is very safe; and, therefore, able to enjoy the experience of being at Medical Career & Technical College.

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