

TERM 7 2018 SCHEDULE

September 24 – November 1, 2018

MONDAY/WEDNESDAY 9:00-4:00

Course	Room #	Instructor
Clinical Assistant II	1	Isaacs
Medical Coding	4	Lyon
Dental Assistant II (IS) Wednesday	3	Esarey

TUESDAY/THURSDAY 9:00-4:00

Course	Room #	Instructor
Veterinary Assistant I	5	Blackburn
Medical Terminology	4	Isaacs
Clinical Assistant I	1	Lyon
Dental Assistant III	3	Esarey
Massage Therapy 1	Massage Room	
Massage Therapy 7	Massage Room	

WEDNESDAY/FRIDAY 9:00-4:00

Course	Room #	Instructor
Veterinary Assistant II	5	Blackburn

EXTERNSHIP

Dental Assistant with EDDA (FRIDAY on campus – EDDA)	Esarey	Times and days arranged
Veterinary Assistant	Blackburn	Times and days arranged
Medical Assistant	Lyon	Time and days arranged
Medical Administration and Practicum	Lyon	Time and days arranged

MEDICAL CAREER & TECHNICAL COLLEGE
TERM 7 2018 (September 24 – November 1, 2018)
TEXTBOOK LIST

COURSE	TEXTBOOK TITLE/AUTHOR	ISBN
Clinical Assistant I Clinical Assistant II	<u>Clinical Procedures for Medical Assistants</u> , 10 th Edition; Bonewit-West; Elsevier, 2018 <u>Study Guide for Clinical Procedures for Medical Assistants</u> , 10 th Edition; Bonewit-West; Elsevier, 2018 ** Medical Kit to be purchased from Campus Bookstore	9780323377119 9780323531030
Dental Assistant II Dental Assistant III	1. <u>Modern Dental Assisting</u> , 12 th Edition, 2018, Bird and Robinson; Elsevier 2. <u>Modern Dental Assisting Student Workbook</u> , 12 th Edition, 2018, Bird and Robinson; Elsevier 3. <u>Dental Instruments A Pocket Guide</u> , 6 th Edition, 2018, Boyd; Elsevier 4. <u>Practice Management for the Dental Team</u> , 8 th edition, Finkbeiner; Elsevier 2015 5. <u>Student Workbook for Practice Management for the Dental Team</u> , 8 th edition, Finkbeiner; Elsevier 2015 ** Dental Kit to be purchased from Campus Bookstore	9780323430302 9780323430319 9780323474054 9780323171434 9780323171472
Massage Therapy 1	<u>Tappan's Handbook of Massage Therapy: Blending Art with Science</u> , Sixth Edition; Benjamin, 2016; Pearson <u>Trail Guide to the Body</u> , 5 th Edition; Andrew Biel, 2014; Books of Discovery <u>Trail Guide to the Body, Student Workbook</u> , 5 th Edition; Andrew Biel, 2014; Books of Discovery	9780134082691 9780982978658 9780982978665
Massage Therapy 7	<u>Tappan's Handbook of Massage Therapy: Blending Art with Science</u> , Sixth Edition; Benjamin, 2016; Pearson	9780134082691
Medical Coding	<u>Step-By-Step Medical Coding</u> , (Current Year); Buck, Elsevier. <u>Step-By-Step Medical Coding, Workbook</u> , (Current Year); Buck, Elsevier <u>CPT (Current Year)</u> <u>ICD-10-CM (Current Year)</u>	Varies per year
Medical Terminology	<u>Medical Terminology A Short Course</u> , 8 th Edition, 2018, Davi- Ellen Chabner; Elsevier	9780323444927
Veterinary Assistant II	<u>Elsevier's Veterinary Assisting Textbook</u> , 2 nd Edition, Margi Sirois, 2017, Elsevier <u>Elsevier's Veterinary Assisting Textbook, Workbook</u> , 2 nd Edition, Margi Sirois, 2017, Elsevier	9780323359221 9780323377102

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